

504 Loan Information Request Form



COMPANY INFORMATION

Company name _____

Address _____
CITY STATE ZIP

Principal in charge _____ Phone _____ Fax _____

Secondary contact person _____ Phone _____ Fax _____
(IN-HOUSE CONTROLLER OR BOOKKEEPER)

Type of business _____ Date established _____

Type of entity (check one) Proprietorship Partnership Corporation LLC

COMPANY OWNERSHIP

Name _____ Title _____ % of ownership _____

Name _____ Title _____ % of ownership _____

Name _____ Title _____ % of ownership _____

AFFILIATE BUSINESS IF APPLICABLE

Name _____ Owner _____ % of ownership _____
Applicant company or individual

Name _____ Owner _____ % of ownership _____
Applicant company or individual

IF A CORPORATION, PLEASE INDICATE WHO IS PRESIDENT AND SECRETARY

EXISTING BUSINESS LOCATIONS

Address _____ Square feet _____ Lease payment _____ Lease expiration _____
Replaced by new facility?

Address _____ Square feet _____ Lease payment _____ Lease expiration _____
Replaced by new facility?

NATURE OF YOUR BUSINESS

Nature of your business

Type of products or services (include any catalogs or brochures)

Is your business/product seasonal?

Geographic market area

How do you market your product or service (e.g., type of advertising, direct mail, outside salesperson, etc.)?

List of key customers

What percentage of business is done with your five largest customers?

List of major competitors and how they compare

What are your industry trends?

How will this new (or remodeled) facility help your business (e.g., revenues, add new products/services, improve efficiency, etc.)? Please be specific.

PROJECT INFORMATION

Street address _____ CITY STATE ZIP COUNTY

What is the square footage of the new building? _____ What is the square footage your company will occupy?*

*Please note: We require your company to occupy 51% of an existing building and 60% of a new building.

Escrow closing date _____ Realtor's name _____ Phone _____

If known, how will the property be vested (e.g., individually, husband and wife, partnership, LLC corporation, trust, etc.)? _____

TOTAL PROJECT COSTS

Purchase existing building

Purchase price \$ _____

Improvements \$ _____

Equipment ... \$ _____

Other \$ _____

Total \$ _____

Construction project

Land acquisition \$ _____

Construction bid \$ _____

Architects, permits, other soft costs \$ _____

Equipment \$ _____

Other \$ _____

Total \$ _____

If there are any tenants that will remain in the building, please provide the information below. Also, please have your realtor provide copies of all existing leases.

Tenant name	Square footage	Lease expiration	Rent amount

EMPLOYEE QUESTIONNAIRE

Number of current employees _____ Estimated number of new employees within the next two years as a result of this project _____

Key employees

Name	Title	Responsibilities	Years with company	Years in the industry

MISCELLANEOUS QUESTIONS

Have you or any officer of your company ever been involved in bankruptcy or insolvency proceedings? _____

Are you or your business involved in any pending or prior lawsuits? _____ *If yes, please provide details on a separate sheet.*

Have you ever received an SBA loan? _____ *If yes, please provide a copy of the SBA Loan Authorization Document and the following:*

Original Amount \$ _____ Date of the loan _____

Current Balance \$ _____ Status _____

AUTHORIZATION TO RELEASE INFORMATION

I/We hereby authorize the release to Amplio of any information they may require at any time for any purpose related to my/our credit transaction with them. I/We further authorize Amplio to release such information to any entity they deem necessary for any purpose related to my/our credit transaction with them.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided here within or at a later date, is valid and correct to the best of my/our knowledge.

Name of applicant(s) _____

Signature of applicant(s) _____ Date _____

Name of applicant(s) _____

Signature of applicant(s) _____ Date _____